

# IMPORTANT NOTICE

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## **Policy Statement: Key Holds When Medical Forms Are Incomplete**

Completed Student Health and Wellness Reporting Forms are due as soon as possible, but no later than July 1st for fall enrollment and January 1st for spring enrollment. Accurate and current health forms enable the Student Health Center staff to provide appropriate medical care to students. Immunizations are required in order to protect the health of the community. Therefore, students who have not returned completed health forms, including immunizations, will be denied their room key when they check in during orientation. Keys will be issued when forms are completed or appropriate arrangements for completion have been made.

Students should contact the Student Health Center with any questions regarding their health forms.